Task Force on Generative Artificial Intelligence in Teaching and Learning

Meeting One - May 16, 3:10-4:30

1. Welcome and opening remarks
	1. Welcome by the co-chairs
	2. Overview of the Task Force’s purpose, scope and objectives
2. Introductions
	1. Name, affiliation and role
3. Review Terms of Reference
	1. Co-chairs present the [Terms of Reference](https://mcmasteru365.sharepoint.com/%3Aw%3A/s/GenerativeAIinTeachingandLearning2/EY5ynQ9OgrlHi63nNjrbakkBsvZBpGowrmy3X47NOj02LQ?e=Uby0d0)
	2. Discussion of any additional feedback
4. Challenges and Opportunities of Generative AI in the McMaster Context
	1. Small group discussion
		1. What are some additional challenges and some additional opportunities you might add to the drafted list presented in the [briefing package](https://mcmasteru365.sharepoint.com/%3Aw%3A/s/GenerativeAIinTeachingandLearning2/Ef65VWTeJ6xFhQosiGFhVeYBuGAMoz8FaK-tKokrZsGSmA?e=lA7FDG)
		2. Based on these challenges and opportunities, what might be some provisional guidelines related to the use of generative AI in teaching and learning you would propose for educators at students at McMaster?
	2. Group reports of discussion
5. Next Steps + Future Meetings
	1. Communications + support through Erin Aspenlieder
	2. Future meeting topics: supporting academic integrity, considerations for policy, teaching resources and supports
6. Closing Remarks
	1. Co-chair reflections on first meeting