**2024 Leadership in Teaching and Learning Fellowship**

 **Call for Proposals**

McMaster’s rich tradition of pedagogical leadership depends upon faculty champions who act as leaders and mentors to advance improvement in teaching and learning and to enhance student-learning experiences. Through the generous donation of Paul R. MacPherson, we are able preserve this tradition by offering the Leadership in Teaching and Learning (LTL) Fellowship grant program. The Leadership in Teaching and Learning Fellowship draws funding from “The Paul MacPherson Teaching Fellowship” trust with a goal of supporting the teaching and learning research activities of faculty at McMaster. This is a 2-year program designed to engage faculty in leading change, practice the scholarship of teaching and learning, and support fellows to engage mentorship and leadership within their departments, faculties and beyond. In partnership with the MacPherson Institute, LTL Fellows will: (1) plan and implement a pedagogical project; (2) participate in a network of LTL Fellows; (3) provide mentorship and feedback to peers; and (4) disseminate project outcomes both within and beyond their departments.

Throughout the duration of their fellowship, they will participate in regular update meetings with their LTL peers as a mechanism to “lead from within”. In the first year, Fellows will focus on designing and implementing their projects, and consider how they will plan to share the results and impacts of their projects with various communities. In the second year, Fellows will focus on disseminating the results/impacts of their project with stakeholder communities as a mechanism to “lead beyond” their LTL cohort group. In doing so, fellows will work to share and guide the adoption and implementation of their work with others at McMaster University.

To date, the MacPherson Institute is proud to have a cohort of over 68 Leadership Fellows from diverse disciplines across McMaster’s six Faculties. This year, we look forward to welcoming up to four new Fellows to join this existing community.

## **LTL Fellowship Program Purpose**

The overall purpose of the LTL Fellowship Program is to provide opportunities to McMaster educators to enhance educational practices in individual courses or across academic programs, while elevating recipients to step into educational leadership roles.

Projects at a **course level** may explore teaching in a variety of lab and classroom settings and may evaluate the use of high impact educational practices within their courses in connection to broader program-wide priorities. Examples could include but are not limited to evaluating the integration of technology in teaching; community-engaged learning; active learning in the classroom; and assessment effectiveness.

Projects at a **program level** may focus on leading or implementing change focused on curriculum and/or enhancing their academic programs. Projects may align with recommended areas of improvement stemming from the outcomes of a recent Institutional Quality Assurance Process (IQAP) review. Examples could include but are not limited to changing the curriculum to include more diversity and inclusion; student retention; incorporation of peer mentorship initiatives; and scaffolding experiential learning opportunities throughout the degree program.

## **Fellowship Details**

* **Length of Fellowship:** Two years
* **Award amount:** Up to $15,000 (max. $7,500/year) over two years
* **Eligibility**: LTL Fellows must be instructors or faculty continuously employed by McMaster University for the duration of the Fellowship and teaching within one of McMaster’s Faculties (Business, Engineering, Science, Humanities, Social Sciences, Health Science and/or Arts & Science). LTL Fellows are encouraged to apply as a primary applicant. Sessional instructors, graduate students, and other appointments may be supporting collaborators.
	+ Previous/current LTL Fellows may reapply for another LTL Fellowship only once they have successfully completed and disseminated their project outcomes as outlined in their initial LTL proposal submission.
	+ LTL applicants are welcome to apply to other funding sources internal to McMaster with a similar project application, however you cannot receive funding for the same project. If you apply to two separate calls for funding and receive both, you will be asked to select one or the other. No single project can secure funding through both the [Partnered in Teaching & Learning (PTL) Grants](https://provost.mcmaster.ca/teaching-learning/awards/ptl-grants/) and the [Leadership in Teaching & Learning Fellowship](https://mi.mcmaster.ca/leadership-in-teaching-learning-fellowship/)
* **Candidacy Considerations:** Strong candidates will prepare applications that demonstrate their interest and plans for developing their educational leadership capacity. This should include ideas for how the fellow will practice and grow as an educational leader at McMaster University through the implementation of their project plans.

## **Application Requirements**

1. **Completed Application Form:** Proposals must be submitted in a single document to mi.awards.grants@mcmaster.ca no later than **Wednesday, June 12th, 2024 at 4:30PM.**
2. **Letter of Support from Department Chair:** The Letter of Support from the Department Chair should be submitted by the Chair **separately** from the Application Form to mi.awards.grants@mcmaster.ca no later than **Wednesday, June 12th, 2024 at 4:30PM.**

## **Application Deadline**

Deadline for submitting an application is: **Wednesday, June 12th, 2024 by 4:30PM.**

If you have any questions about the application or the submission process, please feel free to contact Kris Knorr (mi.awards.grants@mcmaster.ca).

## **Announcement of 2024-2026 Fellowship Recipients**

First week of August 2024

## **Expectations of LTL Fellowship Recipients**

All successful applicants must be able to commit to the following expectations before they apply for an LTL Fellowship:

* Attend the Welcome/Orientation Eventin Fall 2024 where grant recipients will be announced and celebrated.
* Implement the proposal as approved (adhering to budget, evaluating impact on learning, following the timeline, disseminating, etc.), unless changes requested in writing are approved by the MacPherson Institute.
* Work with a Student Partner (McMaster undergraduate or graduate student) to design and implement the project in the first year of the Fellowship (this may extend into the second year of the Fellowship if you choose).
* Meet once per term with an assigned MacPherson Institute Educational Developer.
* Participate in monthly Research Square meetings to provide project updates, request supports, share ideas and support other LTL Fellows.
* Attend the **Leadership Fellows Retreat** in the 2024/2025 academic year, and present research project at a future **Innovations in Education Conference***.*
* Attend workshops within the MacPherson Institute or at McMaster to help advance project progress (i.e. connected to MI’s Certificate of Completion program/campus workshops).
* Participate in the Leadership in Teaching and Learning Summer Writing Workshop in June 2025 and/or 2026.
* Submit a detailed annual report (template will be provided) at the end of year one as funding for year two of the Fellowship is contingent on this submission.
* Submit a detailed final report at the end of year two (template will be provided).

## **Defining Research at McMaster:**

* Please see ***McMaster’s Research Accounts Policy***, *Appendix B “Research vs. Operating Activities”,* page 6 to review which activities count as research vs. operational: <https://research.mcmaster.ca/app/uploads/2019/06/Research-Accounts-Policy2.pdf>